

## BSB30715 Certificate III in Work Health and Safety

### Course Overview:

The Certificate III in Work Health and Safety is suitable for skilled operators who take on Work Health and Safety (WHS) responsibilities in addition to their main duties. They may provide technical advice and support to a team and apply a range of competencies in varied work contexts.

### Relevant Job Roles:

Skilled operators who take on WHS responsibilities in addition to their main duties

### Distance Learning:

Distance learning students can choose their electives and timeframe for completion of training. Timeframes will be negotiated with the trainer but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist through the learning program.

### Face-to-Face Schedule:

For course bookings, please contact our administration team.

### Entry Requirements:

There are no entry requirements for this qualification. However, it is expected that students will have existing knowledge, skills or experience in leadership/ management. Students will need appropriate language, literacy and numeracy skills to complete the training and assessment requirements.

### Recognition of Prior Learning (RPL):

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

### Resources Required:

Students are required to have access to a computer (or use Alana Kaye's computer lab) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments in an electronic format. If possible, please bring a laptop to workshops and students are welcome into our campus to study at any time.

Distance learning students must have access to a computer, internet and Skype.

### Flexible Delivery Modes:

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team.

### Investment:

Enrolment Fee	\$400.00
Course Fee	\$1,600.00
Recognition of Prior Learning	\$180.00 per unit

Students are responsible for the purchase of text book/s relevant to this qualification. Payment plans are available.

#### Inclusions:

- Course learning and assessment material (excluding text book/s)
- Coffee and tea
- Certification upon successful completion

### Payment Plans:

Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose.

### Up-front Payment:

Available for each of our courses, up-front payment includes all course costs, which are paid in full at the time of enrolment. You can pay via VISA, MasterCard or bank deposit.

### Instalment Plan:

Your total course costs are calculated and split across a regular number of payments. This requires an initial deposit (Enrolment Fee) and the cost for the first unit to be paid up front. Students are then required to pay for the next required unit before commencement. The Qualification will not be awarded until all payments are received.

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### Pathways:

Students may enter directly into the Certificate III in Work Health and Safety without prior qualifications. Graduates may choose to undertake further study such as BSB41415 Certificate IV in Work Health and Safety or BSB51315 Diploma of Work Health and Safety.

### Course Outline:

This qualification comprises of 10 units of competency (subjects).

Units of competency can either be:

- Core units – units you must complete as part of the qualification and
- Elective units – elective units are the units that you choose to be most suitable for your learning needs

The BSB30715 Certificate III in Work Health and Safety has 5 core units plus 5 elective units of which:

- 3 elective units must be selected from the elective units below
- 2 elective units may be selected from the elective units below, or any currently endorsed Training Package or accredited course at the same qualification level
- If not listed below, 1 elective unit may be selected from either a Certificate II or a Certificate IV from any currently endorsed Training Package or accredited course.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Unit Code	Core Units	RPL	Distance
BSBWHS302	Apply knowledge to WHS legislation in the workplace	✓	✓
BSBWHS303	Participate in WHS hazard identification, risk assessment and risk control	✓	✓
BSBWHS304	Participate effectively in WHS communication and consultation processes	✓	✓
BSBWHS305	Contribute to WHS issue resolution	✓	✓
PUAWER001B	Identify, prevent and report potential workplace emergency situations	✓	✓

Unit Code	Elective Units	RPL	Distance
BSBCMM201	Communicate in the workplace	✓	✓
BSBDIV301	Work effectively with diversity	✓	✓
BSBSUS401	Implement and monitor environmentally sustainable work practices	✓	✓
BSBWHS406	Assist with responding to incidents	✓	✓
BSBWRT301	Write simple documents	✓	✓

### Enrol now

Click on the Enquire Now button on our website to download an enrolment form. Please contact our office for further information about this course.