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| Course Overview: Do you want to work in Early Childhood Education and Care? This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children’s wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously. | | Relevant Job Roles: Under the Education and Care Services National Law (2011) the Australian Children’s Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements at [www.acecqa.gov.au](http://www.acecqa.gov.au).  Example roles are:   * Early Childhood Educator * Family Day Care Worker |
| Entry Requirements: There are no entry requirements for this qualification. However, prior to commencing this course, students will participate in a language, literacy and numeracy assessment. Students who can provide evidence of completing an Australian Certificate III or higher-level qualification will not need to do the test.  All students must be willing to participate in mandatory work placement of a minimum of 120 hours and this will require a working with children clearance.  Students will seek their own work placements and clear guidance will be provided. | |
| Face-to-Face Schedule:  * 18 x 1 day workshops scheduled approximately fortnightly apart * Online theory component for HLTAID004 provide an emergency first aid response in an education and care setting * The face-to-face program runs over 10 months and has rolling intake * Homework, reading and assessment tasks are completed between each workshop. We recommend that learners set aside between 3-5 hours per week * Students are required to participate in a minimum of 120 hours of mandatory work placement in at least one regulated education and care service   For scheduled course dates please contact Alana Kaye. |
| Distance Learning: Distance learning students can choose their electives and timeframe in lines with the qualification rules for completion of training. Timeframes will be negotiated with the trainer but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist through the learning program. | |
| Recognition of Prior Learning (RPL): You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge. | | |
| Flexible Delivery Modes: Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team. | | |
| **Investment:**  **Course Fee** = $3,380.00 (This includes $400.00 non-refundable enrolment fee)  **Recognition of Prior Learning** = $2,000.00  Students are responsible for the purchase of textbook/s relevant to this qualification. Payment plans are available.  Inclusions:   * Course learning and assessment material (excluding textbook/s) * Coffee and tea * Certification upon successful completion | **Payment Plans:**  Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose from.  **Up-front Payment:**  Alana Kaye does not accept any more than $1,400 up front prior to commencement of the course. This includes the $400 non-refundable enrolment fee. You can pay the remainder in instalments during course progression. We accept payments via VISA, MasterCard or bank deposit. The Qualification will not be awarded until all payments are received. | |

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| Resources Required:Students must participate in work placement to be able to complete the assessment tasks in a regulated education and care service. Students are required to have access to a computer (or use Alana Kaye’s computer lab) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments in an electronic format. Please bring a laptop to workshops to complete assessment tasks. Distance learning students must have access to a computer, internet and Skype. | Pathways:Students may enter directly into the CHC30113 Certificate III in Early Childhood Education and Care without previous qualifications. Graduates of this course can gain credit transfer for 11 core units and 2 electives in the CHC50113 Diploma of Early Childhood Education and Care. |
| Course Outline: This qualification comprises of 18 units of competency (subjects). Units of competency can either be:   * Core units – units you must complete as part of the qualification and * Elective units – Alana Kaye has chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below.   The CHC30113 Certificate III in Early Childhood Education and Care has 15 core units and 3 elective choices to create this qualification. There are rules that apply to the selection of these 3 elective units. In the below table, we have identified the electives. The rules are:   * At least one elective must be from electives listed in the table * Up to 2 units may be selected from any endorsed Training Packages or accredited courses – these units must be relevant to the work outcome. (That is, if you hold another relevant qualification, you may be able to use up to 2 of those units)   All elective units chosen must contribute to a valid, industry-supported vocational outcome. | |

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| Unit Code | Core Units | Face-to-Face | RPL | Distance |
| CHCDIV002 | Promote Aboriginal and/or Torres Strait Islander cultural safety | ✓ | ✓ | ✓ |
| CHCECE001 | Develop cultural competence | ✓ | ✓ | ✓ |
| CHCECE002 | Ensure the health and safety of children | ✓ | ✓ | ✓ |
| CHCECE003 | Provide care for children | ✓ | ✓ | ✓ |
| CHCECE004 | Promote and provide healthy food and drinks | ✓ | ✓ | ✓ |
| CHCECE005 | Provide care for babies and toddlers | ✓ | ✓ | ✓ |
| CHCECE007 | Develop positive and respectful relationships with children | ✓ | ✓ | ✓ |
| CHCECE009 | Use an approved learning framework to guide practice | ✓ | ✓ | ✓ |
| CHCECE010 | Support the holistic development of children in early childhood | ✓ | ✓ | ✓ |
| CHCECE011 | Provide experiences to support children’s play and learning | ✓ | ✓ | ✓ |
| CHCECE013 | Use information about children to inform practice | ✓ | ✓ | ✓ |
| CHCLEG001 | Work legally and ethically | ✓ | ✓ | ✓ |
| CHCPRT001 | Identify and respond to children and young people at risk | ✓ | ✓ | ✓ |
| HLTAID004 | Provide an emergency first aid response in an education and care setting | ✓ | ✓ | ✓ |
| HLTWHS001 | Participate in workplace health and safety | ✓ | ✓ | ✓ |

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| Unit Code | Elective Units | Face-to-Face | RPL | Distance |
| BSBWOR301 | Organise personal work priorities and development | ✓ | ✓ | ✓ |
| CHCECE006 | Support behaviour of children and young people | ✓ | ✓ | ✓ |
| CHCECE012 | Support children to connect with their world | ✓ | ✓ | ✓ |

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| Enrol now Click on the Enquire Now button on our website to download an enrolment form.  Please contact our office for further information about this course. |