

## TAE50216 Diploma of Training Design and Development

### Course Overview:

The Diploma of Training Design and Development reflects the roles of training developers and instructional designers who are responsible for analysing training needs and designing training solutions and products to meet the workplace capability requirements and evaluating the effectiveness of training programs. They may have a role in providing guidance and advice to trainers and assessors.

### Relevant Job Roles:

- Training Developer
- Instructional Designer
- Senior Trainer/Assessor

### Distance Learning:

Distance learning students can choose their electives and timeframe for completion of training. Timeframes will be negotiated with the trainer but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist through the learning program.

### Face-to-Face Schedule:

- 10 x 1 day workshops scheduled monthly apart
- In addition, students will need to complete homework and work-based activities

For scheduled course dates, please contact Alana Kaye on 1300 25 26 25 or email [training@alanakaye.edu.au](mailto:training@alanakaye.edu.au)

### Entry Requirements:

There are no entry requirements for this qualification. However, candidates are encouraged to enter through the preferred pathways identified over the page. Students must have appropriate language, literacy and numeracy skills and will need to demonstrate the ability to:

- read and interpret training packages and other training resources
- develop and document assessment tools, learning strategies, learning resources and proposals
- use technology, including relevant computer software
- present information
- use a range of interpersonal and communication skills

### Resources Required:

Students are required to have access to a computer (or use Alana Kaye's computer lab) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments in an electronic format. If possible, please bring a laptop to workshops. Distance learning students must have access to a computer, internet and Skype.

### Recognition of Prior Learning (RPL):

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

### Flexible Delivery Modes:

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team.

### Investment:

Enrolment Fee	\$400.00
Course Fee	\$3,000.00
Recognition of Prior Learning	\$180.00 per unit

Students are responsible for the purchase of text book/s relevant to this qualification. Payment plans are available.

#### Inclusions:

- Course learning and assessment material (excluding text book/s)
- Coffee and tea
- Certification upon successful completion

### Payment Plans:

Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose from.

#### Up-front Payment:

Available for each of our courses, up-front payment includes all course costs, which are paid in full at the time of enrolment. You can pay via VISA, MasterCard or bank deposit.

#### Instalment Plan:

Your total course costs are calculated and split across a regular number of payments. This requires an initial deposit (Enrolment Fee) and the cost for the first unit to be paid up front. Students are then required to pay for the next required unit before commencement. The Qualification will not be awarded until all payments are received.

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### Pathways:

Preferred pathways into this qualification include:

- After achieving the TAE40110 Certificate IV in Training and Assessment and vocational experience in training and assessment roles within a Registered Training Organisation (RTO) or similar organisation where the focus has been on competency-based training, or
- After achieving another relevant qualification and vocational experience in training and assessment roles within an RTO or similar organisation where the focus has been on competency-based training and assessment, or
- After demonstrating extensive vocational experience in training and assessment roles within an RTO or similar organisation where the focus has been on competency-based training and assessment.

Graduates may choose to undertake higher qualifications in training or of their vocational competence.

### Course Outline:

This qualification comprises of 10 units of competency (subjects).

Units of competency can either be:

- Core units – units you must complete as part of the qualification and
- Elective units – elective units are the units that you choose to be most suitable for your learning needs

For our face-to-face workshops, we have chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below. If you would like to study different elective units, please contact Alana Kaye to discuss the options available for flexible delivery.

The TAE50216 Diploma of Training Design and Development has 5 core units plus 5 elective units of which

- 3 elective units must be selected from the elective units listed below
- The remaining 2 elective units may be selected from any currently endorsed Training Package or accredited course

Where a unit is chosen from another currently endorsed Training Package or accredited course, it must be from a qualification or course at Diploma level or above.

Elective units must be relevant to the work outcome, local industry requirements and the qualification level.

Unit Code	Core Units	Face-to-Face	RPL	Distance
TAEASS502	Design and develop assessment tools	✓	✓	✓
TAEDDES501	Design and develop learning strategies	✓	✓	✓
TAEDDES502	Design and develop learning resources	✓	✓	✓
TAEDDES505	Evaluate a training program	✓	✓	✓
TAETAS501	Undertake organizational training needs analysis	✓	✓	✓

Unit Code	Elective Units	Face-to-Face	RPL	Distance
TAEASS503	Lead assessment validation processes	✓	✓	✓
TAELLN411	Address adult language, literacy and numeracy skills	✓	✓	✓
TAEPDD501	Maintain and enhance professional practice	✓	✓	✓
TAEASS504	Develop and implement recognize strategies	✓	✓	✓
TAEDEL502	Provide advanced facilitation practice	✓	✓	✓

### Enrol now

Click on the Enquire Now button on our website to download an enrolment form. Please contact our office for further information about this course.