

## CHC50113 Diploma of Early Childhood Education and Care

### Course Overview:

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They may have responsibility for supervision of volunteers or other staff.

### Entry Requirements:

Students have to already hold Certificate III. It is expected that students will have appropriate language, literacy and numeracy skills to complete the training and assessment requirements. Prior to commencing this course, students will participate in a language, literacy and numeracy assessment.

All students must be willing to participate in mandatory work placement of a minimum of 240 hours and this will require a working with children clearance. Students will seek their own work placements and clear guidance will be provided.

### Distance Learning:

Distance learning students can choose their electives and timeframe in line with the qualification rules for completion of training. Timeframes will be negotiated with the trainer but the Australian Qualification Framework (AQF) suggests that a student should complete this qualification between six months to two years. A My Qualification Plan (MQP) and Training Plan (TP) will be put in place to assist through the learning program.

### Recognition of Prior Learning (RPL):

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

### Flexible Delivery Modes:

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team.

### Investment:

**Course Fee** = \$7,000.00 (This includes \$400.00 non-refundable enrolment fee)

**Recognition of Prior Learning** = \$3,000.00

Students are responsible for the purchase of textbook/s relevant to this qualification. Payment plans are available.

Inclusions:

- Course learning and assessment material (excluding textbook/s)
- Coffee and tea
- Certification upon successful completion

### Resources Required:

Students must participate in work placement to be able to complete the assessment tasks in a regulated education and care service. Students are required to have access to a computer (or use Alana Kaye's computer lab) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments in an electronic format. Please bring a laptop to workshops to complete assessment tasks. Distance learning students must have access to a computer, internet and Skype.

### Relevant Job Roles:

This qualification is for those early childhood educators who are responsible for designing and implementing programs in early childhood education and care services. In most states and territories, it is the qualification required at Director or Service Manager level.

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements here: [www.acecqa.gov.au](http://www.acecqa.gov.au).

### Face-to-Face Schedule:

- 28 x 1 day workshops scheduled approximately fortnightly apart
- Online theory component for HLTAID004 Provide an emergency first aid response in an education and care setting
- The face-to-face program runs over 19 months and has rolling intake
- Students must participate in a minimum of 240 hours work placement in at least one regulated education and care service
- Homework, reading and assessment tasks are completed between each workshop. We recommend that learners set aside between 5-7 hours per week

For scheduled course dates please contact Alana Kaye.

### Face-to-Face Schedule:

#### Certificate III to Diploma Pathway

- If you already hold the Certificate III in Childhood Education and Care, you will receive credit transfers for 11 core units and 2 elective units. These are shown in the delivery table on the last page.
- 15 x 1 day workshops; the face-to-face program runs over 10 months and has rolling intake
- Homework, reading and assessment tasks are completed between each workshop. We recommend that learners set aside between 5-7 hours per week. In addition, 240 hours work placement in at least one regulated education and care service

For scheduled course dates please contact Alana Kaye.

### Payment Plans:

Alana Kaye believes that everyone should have access to quality education, which is why we have a range of payment options to choose from.

### Up-front Payment:

Alana Kaye does not accept any more than \$1,400 up front prior to commencement of the course. This includes the \$400 non-refundable enrolment fee. You can pay the remainder in instalments during course progression. We accept payments via VISA, MasterCard or bank deposit. The Qualification will not be awarded until all payments are received.

### Pathways:

Students may enter directly into the Diploma of Early Childhood Education and Care. If a student wishes, they may choose to undertake the Cert III in Early Childhood Education and Care and this contains 11 of the same core units, therefore reducing the amount of units to study in the Diploma. In addition, Graduates may choose 2 units from the Cert III as electives in the Diploma. Graduates may undertake other Diploma or Advanced Diploma of Community Sector Management.

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### Course Outline:

This qualification comprises of 28 units of competency (subjects). Units of competency can either be:

- Core units – units you must complete as part of the qualification and
- Elective units – Alana Kaye has chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below.

The CHC50113 Diploma of Early Childhood Education and Care has 23 core units and 5 elective choices to create this qualification. There are rules that apply to the selection of these 5 elective units. In the below table, we have identified the electives. The rules are:

- At least 2 must be from elective units listed in the packaging rules of the qualification
- Up to 3 units may be selected from any endorsed Training Packages or accredited courses relevant to the work outcome (that is, if you hold a Certificate III in Early Childhood Education and Care or another relevant qualification, you may be able to use up to 2 of those units)

All elective units chosen must contribute to a valid, industry-supported vocational outcome.

| Unit Code | Core Units   | Unit in CHC30113 | Face-to-Face | RPL | Distance |
|-----------|--|------------------|--------------|-----|----------|
| CHCLEG001 | Work legally and ethically   | ✓                | ✓            | ✓   | ✓        |
| CHCECE001 | Develop cultural competence  | ✓                | ✓            | ✓   | ✓        |
| CHCDIV002 | Promote Aboriginal and/or Torres Strait Islander cultural safety                         | ✓                | ✓            | ✓   | ✓        |
| HLTAID004 | Provide an emergency first aid in an education and care setting                          | ✓                | ✓            | ✓   | ✓        |
| CHCECE002 | Ensure the health and safety of children   | ✓                | ✓            | ✓   | ✓        |
| CHCPRT001 | Identify and respond to children and young people at risk                                | ✓                | ✓            | ✓   | ✓        |
| CHCECE005 | Provide care for babies and toddlers   | ✓                | ✓            | ✓   | ✓        |
| CHCECE003 | Provide care for children  | ✓                | ✓            | ✓   | ✓        |
| CHCECE004 | Promote and provide healthy food and drinks  | ✓                | ✓            | ✓   | ✓        |
| CHCECE009 | Use an approved learning framework to guide practice                                     | ✓                | ✓            | ✓   | ✓        |
| HLTWHS003 | Maintain work health and safety  | ✓                | ✓            | ✓   | ✓        |
| CHCECE007 | Develop positive and respectful relationships with children                              | ✓                | ✓            | ✓   | ✓        |
| CHCECE016 | Establish and maintain a safe and healthy environment for children                       |                  | ✓            | ✓   | ✓        |
| CHCECE025 | Embed sustainable practices in service operations  |                  | ✓            | ✓   | ✓        |
| CHCECE017 | Foster the holistic development and wellbeing of the child in early childhood            |                  | ✓            | ✓   | ✓        |
| CHCECE018 | Nurture creativity in children   |                  | ✓            | ✓   | ✓        |
| CHCECE020 | Establish and implement plans for developing cooperative behaviour                       |                  | ✓            | ✓   | ✓        |
| CHCECE021 | Implement strategies for the inclusion of all children                                   |                  | ✓            | ✓   | ✓        |
| CHCECE026 | Work in partnership with families to provide appropriate education and care for children |                  | ✓            | ✓   | ✓        |
| CHCECE023 | Analyse information to inform learning   |                  | ✓            | ✓   | ✓        |
| CHCECE024 | Design and implement the curriculum to foster children's learning and development        |                  | ✓            | ✓   | ✓        |
| CHCECE022 | Promote children's legacy  |                  | ✓            | ✓   | ✓        |
| CHCECE019 | Facilitate compliance in an education and care service                                   |                  | ✓            | ✓   | ✓        |

| Unit Code | Elective Units  | Unit in CHC30113 | Face-to-Face | RPL | Distance |
|-----------|---|------------------|--------------|-----|----------|
| CHCMGT003 | Lead the work team  |                  | ✓            | ✓   | ✓        |
| CHCPRP003 | Reflect on and improve own professional practice                |                  | ✓            | ✓   | ✓        |
| CHCECE010 | Support the holistic development of children in early childhood | ✓                | ✓            | ✓   | ✓        |
| CHCECE011 | Provide experiences to support children's play and learning     | ✓                | ✓            | ✓   | ✓        |
| CHCDIV001 | Work with diverse people  |                  | ✓            | ✓   | ✓        |

### Enrol now

Click on the Enquire Now button on our website to download an enrolment form. Please contact our office for further information about this course.