

BSB41415 Certificate IV in Work Health and Safety

Course Overview:

The Certificate IV in Work Health and Safety is suitable for people working in a Work Health and Safety (WHS) role who work to provide leadership and guidance to others and have some limited responsibility for the output of others.

Face-to-Face Schedule:

- 10 x 1 day workshop scheduled fortnightly apart.
- The face-to-face program runs over 6 months (plus term break).
- In addition, students will need to complete homework and work-based activities.
- For scheduled course dates please contact Alana Kaye on 1300 25 26 25 or email training@alanakaye.edu.au

Relevant Job Roles:

- Work Health Safety Coordinator
- Work Health Safety Officer
- Work Health Safety Advisors
- Work Health Safety Facilitators

Distance Learning:

Distance learning students can choose their electives and timeframe for completion of training. Once these have been determined students will sign a My Qualification Plan.

Entry Requirements:

There are no entry requirements for this qualification. However, it is expected that students will have appropriate language, literacy and numeracy skills to complete the training and assessment requirements.

Pathways:

Students may enter directly into the Certificate IV in Work Health and Safety. Graduates may decide to undertake BSB51315 Diploma of Work Health and Safety.

Resources Required:

Students are required to have access to a computer (or use Alana Kaye's computer lab) to complete assessment tasks. Alana Kaye are conscious of the environment and where possible, provide resources and assessments in an electronic format. If possible, please bring a laptop to workshops.

Distance learning students must have access to a computer, internet and skype.

Recognition of Prior Learning (RPL):

You can apply for RPL if you have the knowledge and skills gained through work, formal study, volunteering, informal or formal training, social activities or general life experiences. If you feel that you may qualify for RPL, please contact our office for further information about the process to demonstrate your experience and knowledge.

Government Funded Courses:

This course is currently subsidised by the Northern Territory Department of Trade, Business and Innovation for residents of the Northern Territory. Information on this funding can be accessed at <https://nt.gov.au/learning/adult-education-and-training/northern-territory-training-entitlement>

All students must pay the enrolment fee of \$300.00

Investment:

Enrolment Fee	\$300.00
Face-to Face Delivery	\$2,800.00
Distance Learning	\$2,100.00
Recognition of Prior Learning	\$1,400.00

Students are responsible for the purchase of text book/s relevant to this qualification. Payment plans available.

Inclusions:

- Course learning and assessment material (excluding text book/s)
- Coffee and tea
- Certification upon successful completion.

BSB41415 Certificate IV in Work Health and Safety

Flexible Delivery Modes:

Alana Kaye provides a number of options for flexible delivery of qualifications. These include a variety of different methods of training such as face-to-face workshops, distance learning, Recognition of Prior Learning (RPL) or mixed delivery. Selection of elective units can also be tailored to individual requirements following discussions with the Alana Kaye team.

Course Outline:

This qualification comprises of 10 units of competency (subjects).

Units of competency can either be:

- Core units – units you must complete as part of the qualification and
- Elective units –elective units are the units that you choose to be most suitable for your learning needs.

For our face-to-face workshops, we have chosen the elective units that we know are most beneficial and relevant to the majority of our students. These are the ones ticked below. If you would like to study different elective units, please contact Alana Kaye to discuss the options available for flexible delivery.

The BSB41415 Certificate IV in Work Health and Safety has 5 core units plus 5 elective units of which:

- 3 elective units must be selected from the Group A units listed below
- 2 elective units may be selected from Group A, Group B or any currently endorsed Training Package or accredited course at the same qualification level
- If not listed below, 1 elective unit may be selected form a Certificate III or Diploma from any currently endorsed Training package or accredited course.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Unit Code	Core Units	Face-to-face	RPL	Distance
BSBWHS402	Assist with compliance with WHS laws	✓	✓	✓
BSBWHS403	Contribute to implementing and maintaining WHS consultation and participation processes	✓	✓	✓
BSBWHS404	Contribute to WHS hazard identification, risk assessment and risk control	✓	✓	✓
BSBWHS405	Contribute to implementing and maintaining WHS management systems	✓	✓	✓
BSBWHS406	Assist with responding to incidents	✓	✓	✓

BSB41415 Certificate IV in Work Health and Safety

Unit Code	Group A Elective Units	Face-to-face	RPL	Distance
BSBCMM401	Make a presentation	✓	✓	✓
BSBWHS407	Assist with claims management, rehabilitation and return-to-work programs	✓	✓	✓
BSBWHS408	Assist with effective WHS management of contractors	✓	✓	✓
BSBWHS409	Assist with workplace monitoring processes	✓	✓	✓
BSBPMG522	Undertake project work		✓	✓
BSBRES401	Analyse and present research information		✓	✓
BSBSUS401	Implement and monitor environmentally sustainable work practices		✓	✓

Unit Code	Group B Elective Units	Face-to-face	RPL	Distance
BSBINN301	Promote innovation in a team environment		✓	✓
BSBMGT401	Show leadership in the workplace		✓	✓
BSBMGT403	Implement continuous improvement	✓	✓	✓
BSBWRT401	Write complex documents		✓	✓

Enrol now

Click on the enquire now button on our website to download an enrolment form. Please contact our office for further information about this course.