

Advanced Diploma of Leadership and Management



The Advanced Diploma of Leadership and Management will strengthen leadership skills and abilities in all areas of management. This course provides skills in leadership, change management, financial management, human resources, business and strategic planning. It is ideal for learners with previous workplace experience ideally with leadership and management responsibility.

The Advanced Diploma of Leadership and Management reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Example Job Roles

- Corporate General Manager
- Senior Executive
- Senior Administrator
- Regional Manager
- Department Manager

FACE-TO-FACE SCHEDULE

This course is scheduled as: 50 weeks | 20 hours per week | 4 terms | 10 week terms (plus term breaks)

We recommend that learners set aside between 5-7 hours per week for homework, reading and assessment tasks.

For scheduled course dates please contact:
international@alanakaye.edu.au.

PATHWAYS

Students can enter directly into BSB61015 Advanced Diploma of Leadership and Management without prior qualifications.

Prior leadership and management experience is desirable. Students may choose to enrol into a double qualification with BSB51915 Diploma of Leadership and Management or BSB50615 Diploma of Human Resource Management.

INVESTMENT

Application Fee (Non-Refundable)	A\$	300.00
Resource Fee	A\$	200.00
Tuition Fee	A\$	11,500.00
Total	A\$	12,000.00

Tuition Fee Per Term	A\$	2,875.00
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Recognition of Prior Learning per Unit of Competency	A\$	500.00
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Inclusions:

- Course Learning and assessment material
- Qualified industry expert trainer
- Student support
- Coffee and tea
- Certification upon successful completion



COURSE OUTLINE

This qualification is made up of 12 units of competency (subjects):

- **4 core units** – units you must complete as part of the qualification
- **8 elective units** – Alana Kaye College have chosen the elective units that we believe are the most beneficial and relevant to the majority of students

Unit Code Core Units

BSBFIM601	Manage finances
BSBINN601	Lead and manage organisational change
BSBMGT605	Provide leadership across the organisation
BSBMGT617	Develop and implement a business plan

Unit Code Elective Units

BSBDIV601	Develop and implement diversity policy
BSBHRM602	Manage human resources strategic planning
BSBMGT624	Develop and implement corporate social responsibility
BSBMKG609	Develop a marketing plan
BSBMGT608	Manage innovation and continuous improvement
BSBMGT615	Contribute to organisation development
BSBMGT616	Develop and implement strategic plans
BSBSUS501	Develop workplace policy and procedures for sustainability